



Faculty Senate Courses & Curricula Committee Meeting

10:30 am, 11 Nov 2025

135F Thomas Boyd Hall

Draft Minutes of the meeting

Attendance: Michael Kaller (Chair), Brook Dubansky, Matthew Hiatt, Robin LeMaire, Rendy Kartika, Gerry Knapp (Secretary), Subramaniam Sathivel, Dan Sheehy. Guests: Claire Sassic Young (OIE), Andrea Abad (OUC), Margaret Finch (OAA)

Absent: Dorota Heneghan, Andrew Parker, Suresh Moorthy.

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 10:35am in 135F Thomas Boyd Hall at the LSU Campus, with the Chair being present. There were no public comments, and the minutes from the previous meeting of Oct 28, 2025 were approved unanimously.

Revised Proposals

ARCH 7900 - Motion by Sheehy to revise and resubmit, passed unanimously. Cannot deduct previously graded points. To grade on attendance, attendance must be a graded category consistent with PS-22. No rounding statement. College signature / date missing.

PHII 3952 - Motion by Hiatt to conditionally approve, passed unanimously. Catalog description needs to be revised to be in catalog speak - remove "This course will cover the" from Form A description.

AGRO 4060 - Motion by Hiatt to approve, passed unanimously.

MUS 4228 - Motion by Sheehy to revise and resubmit, passed unanimously. No clear statement on how points awarded for attendance; how are letter grades converted to points?

MUS 4730 - Motion by Sheehy to approve, passed unanimously.

MUS 7500 - Motion by Sheehy to conditionally approve, passed unanimously. Needs excused absence and lateness explanation (compliant with PS-22).

TAM 1071 - Motion by LeMaire to approve, passed unanimously.

TAM 4045 - Motion by LeMaire to conditionally approve, passed unanimously. Clean up syllabus language to make consistent with a lab-based course (currently still reflects lec/lab orientation).

AI 4800 - Motion by Knapp to conditionally approve, passed unanimously. Remove the "no final exam justification" (a final assessment is indicated on both the form and in the syllabus).

Tabled Proposals from Previous Meeting Agenda

EM 4598, EM 4597 – Motion to bundle by Hiatt, passed unanimously. Motion by Hiatt to revise and resubmit, passed unanimously. Missing PS-22 statement for late work. Missing continuity plan. Outside hours expectation is not calculated correctly and not consistent with FORM A. “Design” misspelled. Recommend a Generative AI statement.

CSC 1110 - Motion by Knapp to reject and resubmit, passed unanimously. Justification should indicate who is the target population for the course; perhaps an ILC course? Quizzes should be separately described and assigned weighting separate from midterm.

CSC 1362 - Motion by Kartika to reject and resubmit, passed unanimously. Justification should indicate who is the target population for the course; perhaps an ILC course? Quizzes should be separately described and assigned weighting separate from midterm. Recommend a generative AI statement.

EDCI 7144 - Motion by Kartika to reject and resubmit, passed unanimously. Remove specialization reference from justification; no specializations are recognized in any degree program per BOR. Modality missing, provide generic 15 week schedule not considering breaks, DI statement not needed, continuity plan missing

EDCI 7145 - Motion by Kartika to reject and resubmit, passed unanimously. Justification must remove reference to specialization. No specializations are recognized in any degree program per Board of Regents. Modality missing. DEI statement not needed. Academic continuity plan is missing. Modality statement missing. Rounding statement missing. Recommend generic 15 week schedule without reference to breaks.

EDCI 7316 - Motion by Kartika to reject and resubmit, passed unanimously. Justification must remove reference to specialization. No specializations are recognized in any degree program per Board of Regents. Modality missing. DEI statement not needed. Academic continuity plan is missing. Modality statement missing. Rounding statement missing. Need all 15 weeks in schedule.

ELRC 4900 - Motion by Kartika to conditionally approve, passed unanimously. Grading system is not indicated on the Form A (letter or p/f). Rounding statement is missing. Change “remote learning” to academic continuity plan. Delete “This course explores” and “It conducts inquiry into” language from course description.

ANTH 3143 - Motion by Sheehy to conditionally approve, passed unanimously. Must indicate no rounding is done as grade based on whole number points. Reference to PS-ss in make up and late assignments should clarify that PS-22 list is not exhaustive; others excuses may be allowed under this policy. Exam make up policy should read “Within 24 hours of the end of the excused absence.”; excused absences can last longer than 24 hours past an exam.

New Proposals

AGRO/EMS 4033 - Motion by Kartika to conditionally approve, passed unanimously. Modality statement missing. Rounding statement has typo (indicates 97.5-->90%). Exams need to be 20% each (40% total), not 40% each as currently reads. Similar correction for quizzes.

ENTM 4050 - Motion by Kartika to conditionally approve, passed unanimously. Correct rounding statement.

ID 2651, ID 2751, ID 3652, ID 3752 – Motion to bundle by LeMaire, passed unanimously. Motion by Kartika to approve, passed unanimously.

ID 3782- motion by Knapp to revise and resubmit. Grading on attendance cannot deduct from previously graded work. An attendance grading category must be added, if attendance is graded. Make up policy should also reference PS-22.

Grad minor Vet Sciences, COMD 4383, COMD 4756, COMD 7280, COMD 7480, COMD BA, COMD MA, ATRN 7000, ATRN MS, KIN 7511, KIN Sports Mgt, KIN PhD - Sports Mgt, SW 7007, SW 7008, Geaux Teach Alt Cert - Motion to table remaining agenda items due to time constraint by Hiatt, passed unanimously.

In proposal discussions, it was noted that it is time to revisit PS-45 to clarify what “Final Exam / Final Assessment” means, as well as what is expected in the 15 week topic schedule. This will be addressed at a spring meeting.

Knapp motioned to adjourn; motion approved. The meeting adjourned at 12:03pm.

Respectfully Submitted,

Gerry Knapp (Secretary)