



Faculty Senate Courses & Curricula Committee Meeting

3:00 pm, 25 Nov 2025

129 Himes Hall

Draft Minutes of the meeting

Attendance: Michael Kaller (Chair), Dorota Heneghan, Robin LeMaire (Chair-Elect), Gerry Knapp (Secretary), Suresh Moorthy, Andrew Parker, Subramaniam Sathivel, Dan Sheehy, Jason Wolfe (Ex-Officio, FS ILCC). Guests: Claire Sasic Young (OIE), Andrea Abad (OUC), Kevin Hoffseth (Engineering), Jerry Trahan (Engineering)

Absent: Brook Dubansky, Matthew Hiatt, Rendy Kartika.

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 3:01pm in 129 Himes Hall at the LSU Campus, with the Chair being present. There were no public comments, and the minutes from the previous meeting of Nov 11, 2025 were approved unanimously.

Regarding recording votes and comments for curriculum proposals in Modern Campus, a motion was made by Knapp to continue with current voting system (only final vote and comments are recorded on Modern Campus, as they are in the committee minutes), passed unanimously. These will be recorded in Modern Campus by the Chair. We will continue to produce meeting minutes as has been done previously. In discussion on Modern Campus:

- It was requested to post a shared Excel document on box or google drive for leads to record review comments. The Chair will set this up.
- It was requested that Academic Affair set up Agendas on Modern Campus to make it easier for members to filter to only those proposals being considered at the next Courses and Curricula meeting.

Revised Proposals

EXST 3211 – Motion by Sheehy to Approve, passed unanimously.

THTR 7905, THTR 7906, THTR 7907, THTR 7908, THTR 7909, THTR 7910 – Motion by LeMaire to Bundle, passed unanimously. Motion by LeMaire to Approve, passed unanimously.

Tabled Proposals from Previous Meeting Agenda

Grad minor Vet Sciences - Motion by Moorthy to Approve, passed unanimously.

COMD 4383 - Motion by Moorthy to Approve, passed unanimously.

COMD 4756 - Motion by Moorthy to Revise and Resubmit, passed unanimously. Do not indicate "yes" for lecture in "If combination course type" question (leave blank as this is lecture only course). No description is provided on how project graded. Change

COMD 7280 –Motion by Moorthy to Revise and Resubmit, passed unanimously. Do not indicate "yes" for lecture in "If combination course type" question (leave blank as this is lecture only course). Change course justification to reflect this is strictly a graduate course. 15 week topic format is needed, as was provided for example in COMD 4756.

COMD 7480 - Motion by Moorthy to Approve, passed unanimously.

COMD BA - Motion by Moorthy to Approve, passed unanimously.

COMD MA - Motion by Moorthy to Approve, passed unanimously.

ATRN 7000 - Motion by Knapp to Approve, passed unanimously.

ATRN MS - Motion by Knapp to Conditionally Approve, passed unanimously. Change "Minimum cumulative GPA" to indicate on both undergraduate and any prior graduate work. In application requirements, change "complete at least" --> "have completed at least " or just "completed at least" (tense)

KIN 7511, KIN Sports Mgt, KIN PhD - Sports Mgt – Motion by LeMaire to table, passed unanimously.

SW 7007, SW 7008 - Motion by LeMaire to Bundle, passed unanimously. Motion by LeMaire to Conditionally Approve, passed unanimously. Include academic continuity statement. Reference PS-22 when discussing absence policies. List course objectives, not just competencies.

Geaux Teach Alt Cert - Motion by LeMaire to Approve, passed unanimously.

Modern Campus Proposals

BE 4331 - Motion by Sheehy to Conditionally Approve, passed unanimously. Clarify how attendance is graded in "Description of Graded Activities" (how are points/% determined).

BE 4382 - Motion by Sheehy to Conditionally Approve, passed unanimously. Clarify how attendance is graded.

Biological Engineering, B.S.B.E - Motion by Sheehy to Approve, passed unanimously.

Computer Engineering, B.S. Comp. E. - Motion by LeMaire to Approve, passed unanimously.

Electrical Engineering, B.S.E.E. - Motion by Heneghan to Table, passed unanimously.

EE 1810 - Motion by Heneghan to Approve, passed unanimously.

EE 1820 - Motion by Heneghan to Approve, passed unanimously.

EE 2120 - Motion by Heneghan to Approve, passed unanimously.

EE 2820 - Motion by Heneghan to Approve, passed unanimously.

EE 3150 - Motion by Heneghan to Approve, passed unanimously.

EE 3160 - Motion by Heneghan to Approve, passed unanimously.

EE 3530, EE 3610, EE 4240, EE 4745 – Motion by Parker to Bundle, passed unanimously. Motion by Parker to Approve, passed unanimously.

EE 4810 - Motion by Parker to Approve, passed unanimously.

EDCI 7129 - Motion by Knapp to Revise and Resubmit, passed unanimously. Proposal includes 2 copies of syllabus in file, remove one. Five Saturday 7.5 hour seminars unusual and does not give a 15 week topic list as a consequence. Can leave 5 seminar format, but need to give example content (such as from previous offerings) that topic coverage justifies a 3 credit hour course (42.5hr, not 37.5). Explain how topics will be varied with offerings given the course is repeatable. Remove covid reference above "Unexpected Changes" policy – policy needs to apply to any unexpected changes. Rounding statement need in evaluation section. Reference PS-22 explicitly in student absence policy section.

EDCI 7460 - Motion by Knapp to Revise and Resubmit, passed unanimously. Grading policy is difficult to follow. Graded activities are described but their relative weights / points are not. And how do activity grades then get converted into competency scores used to determine pass fail? An academic continuity statement is required.

In discussion, the Chair asked members to look over the checklist for the Graduate Council, as they will now be reviewing proposals ahead of Courses and Curricula in Modern Campus. The Chair also noted he will be adding PS-45 discussion for our January meeting, to address the 15 week topic list requirement, including alternate terminology and consideration of alternate mechanisms for final assessments.

Knapp motioned to adjourn; motion approved. The meeting adjourned at 4:01pm.

Respectfully Submitted,

Gerry Knapp (Secretary)