



Faculty Senate Courses & Curricula Committee Meeting

11:30am October 14, 2025

129 Himes Hall

Draft Minutes of the meeting

Attendance: Michael Kaller (Chair), Matthew Hiatt, LeMaire (Assoc. Chair), Claire Sassick Young (Ex-officio), Dan Sheehy, Subramanian Sathivel, Andrew Parker, Brooke Dubansky,

Absent: Rendy Kartika, Gerald Knapp (Secretary), Robin LeMaire, Suresh Moorthy,

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 11:30am in 129 Himes Hall at the LSU Campus, with the Chair being present. There were no public comments, and the minutes from the previous meeting were approved unanimously.

Parker moved to approve the minutes and the motion passed unanimously.

THTR 7924 – Sheehy moved to approve and the motion passed unanimously.

Theatre PHD – Hiatt moved to approve and the motion passed unanimously.

Theatre Curriculum BA - Sheehy moved to approve and the motion passed unanimously.

Theatre Arts Admin Concentration & Theatre Physical Theater Concentration - Hiatt moved to conditionally approve and the motion passed unanimously. Conditional on: Revise 117 to 120 on the proposed total number of credit hours for Form E.

Theatre Performance Concentration & Theatre Design Concentration - Hiatt moved to conditionally approve and the motion passed unanimously. Conditional on: Revise 117 to 120 on the proposed total number of credit hours for Form E.

BS Engineering Management Curriculum – There are some inconsistencies with the modalities listed likely due to a desire to move to online eventually. Please clarify within the proposal when able. On PDF page 24, regarding the comprehensive final, please revise to indicate that PLA credit is available. The requirements CMST prereqs include many large waitlists, perhaps the capstone courses could replace this communications requirements. Sheehy moved to conditionally approve and the motion passed unanimously.

EM 1002 – The modality needs to be clarified and there is confusion about whether the appeal process is written or in person, or both. Sathivel moved to conditionally approve and passed unanimously.

EM 2100 - The modality needs to be clarified and there is confusion about whether the appeal process is written or in person, or both. Sathivel moved to conditionally approve and passed unanimously.

EM 2200/3500 - The modality needs to be clarified and there is confusion about whether the appeal process is written or in person, or both. Sathivel moved to conditionally approve and passed unanimously.

EM 4450 – Provide breakdown of grading % for quizzes, forums, and assignments. Sathivel moved to conditionally approve and passed unanimously.

Hiatt moved to amend 4450 to revise and resubmit. Motion passed unanimously.

EM 4450/EM 4500 – Hiatt moved to conditionally approve and the motion passed unanimously. Conditional on revising the credit hour expectations. The course is two hours so the expectation statement should reflect that (LSU statement near the bottom). The 10-15 hours outside class mentioned in the graded work should be revised to reflect the LSU policy (i.e., 8 hours)

AI Program – Sheehy moved to approve and the motion passed unanimously.

AI 1700/1800 – Catalog language should be short, active statements describing skills and experiences from the class. Rounding statement should be clarified. Hiatt moved to conditionally approve and the motion passed.

AI 2700 – Hiatt moved to approve and the motion passed unanimously.

AI 2800, 3200, 3820 - Catalog language should be short, active statements describing skills and experiences from the class. Sathivel moved to conditionally approve and the motion passed.

AI 3220 - Catalog language should be short, active statements describing skills and experiences from the class. The permission of instructor needs to be changed to permission of department. Parker moved to conditionally approve and the motion passed unanimously.

AI 3840 - Course objectives are required and must be included (Accreditation requirement). Hiatt moved to request a revision and resubmission.

AI 4200 - Catalog language should be short, active statements describing skills and experiences from the class. Information about how the deliverable will be graded and needs to be included (rubric is recommended). Sathivel moved to conditionally approve and the motion passed unanimously.

AI 4220 - Information about how the deliverable will be graded and needs to be included (rubric is recommended). Catalog language should be short, active statements describing skills and experiences from the class. The fact that this is a contract class should be made clear earlier on in the syllabus. Sathivel moved to conditionally approve and the motion passed unanimously.

AI 4240 - Catalog language should be short, active statements describing skills and experiences from the class. Information about how the deliverable will be graded and needs to be included (rubric is recommended). Sathivel moved to conditionally approve and the motion passed unanimously.

AI 4500 - Catalog language should be short, active statements describing skills and experiences from the class. Sathivel moved to conditionally approve and the motion passed unanimously.

AI 4520 - Catalog language should be short, active statements describing skills and experiences from the class. Will rounding be up or down? Please clarify. Sathivel moved to conditionally approve and the motion passed unanimously.

AI 4610 - Catalog language should be short, active statements describing skills and experiences from the class. Parker moved to conditionally approve and the motion passed unanimously.

AI 4620 – Prereq listed on the form is different from the syllabus. Please revise it to be correct. Parker moved to conditionally approve and the motion passed unanimously.

AI 4630 – Graduate student language needs to be removed from syllabus or graduate student activities and graduate student credit needs to be checked. Catalog language should be short, active statements describing skills and experiences from the class. Sathivel moved to conditionally approve and the motion passed unanimously.

AI 4640 – Needs to discuss policies for when students miss assignments or class. Catalog language should be short, active statements describing skills and experiences from the class. The course number on the syllabus is 4630 but should be 4640. Hiatt moved to request a revision and resubmission.

AI 4700 – Add graduate option for 4000 level course. Sheehy moved to conditionally approve and motion passed unanimously.

AI 4800 – Too many course objectives. Summarize or make more concise. Explain what happens when assignments are missed. Add graduate options. Final exam needs to be made consistent. Sathivel moved to request revision and resubmission. Motion passed.

AI 4900 - Catalog language should be short, active statements describing skills and experiences from the class. Sathivel moved to conditionally approve and the motion passed unanimously.