



Faculty Senate Courses & Curricula Committee Meeting

1:30pm, 29 September 2025

129 Himes Hall

Draft Minutes of the meeting

Attendance: Michael Kaller (Chair), Andrea Abad (E-officio), Claire Sassick Young (Ex-officio), Robin Lemaire, Dorota Heneghan, Matt Hiatt, Andrew Parker, Suresh Moothy, Sathivel Subramaniam, Rendy Kartika

Absent: Brooke Dubanksy, Gerry Knapp, Dan Sheehy, Lee Daigle (ex-officio), Gerry Knapp, Jackie Bach (Ex-officio), Jason Wolfe (ex-officio), Margaret Finch (et-officio),

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 1:30pm in 129 Himes Hall at the LSU Campus, with the Chair being present. Chair Michael Kaller and member Matt Hiatt took the minutes. There were no public comments, and the minutes from the previous meeting were approved unanimously.

New Business

With Workday Student, CATS tracking has ended. FSCCC discussed whether further changes to CATS critical courses required FSCCC approval or could be considered catalog language revision. FSCCC unanimously determined that further changes to critical courses for departmental purposes was a catalog language revision that did not need FSCCC.

Tabled Proposals

TAM 4028 – Please revise section on absences to be less specific and more in line with PS-22. Rename remote learning to Academic Continuity. Please be advised that DEI statements are optional. Motion to Conditionally Approve by Robine Lemaire, Seconded by Rendy Kartika. Passed unanimously.

TAM 4041 – Motion to Approve by Robine Lemaire, Seconded by Andrew Palmer. Passed unanimously.

TAM 4045 – FSCCC recommends revisiting laboratory credits for this course. Per PS-45, each instance of a laboratory should get a separate credit. If students are not required to attend both instances, please explain in justification. If students are required to attend both instances, lecture credits should be increased to 2 credits. Motion to Revise and Resubmit by Robin Lemaire, Seconded by Matt Hiatt. Passed unanimously.

Apparel Design Concentration – Several 3000 level courses are listed in semesters 3 and 4. Students will not have sufficient credit earned for 3000 level courses. TAM 1071 is in semester 8, however, justification suggests content should be earlier. TAM 4041 is referenced but not in current curriculum. FSCCC recommends moving 3000 level coursework to semester 5 or later and moving 1071 earlier in the

curriculum. Motion to Revise and Resubmit by Robin Lemaire, Seconded by Matt Hiatt. Passed unanimously.

TMA Minor – Motion to Approve by Robin Lemaire, Seconded by Dorota Heneghan. Passed unanimously.

MUS 4228 - No statement on rounding, no disability statement, no academic continuity plan, all of which are requirements for syllabi. The course objectives should be revised. The FSCC suggests revising the point allocation towards the performances so that they are more heavily weighted (to reflect the condition for failure for missing performances). Language regarding the professionalism surrounding attendance would be welcomed to justify to students why the attendance policy is restrictive. DEI statement is no longer required but is optional. Motion to Revise and Submit by Sathivel Subramaniam, Seconded by Robin Lemaire, and passed unanimously.

MUS 4730 – Syllabus has no record of how attendance grades are awarded, no disability statement, no excused absence policy, and no grade rounding. The course objectives should be revised to be consistent with SACSCOC. Motion to Revise and Resubmit by Robin Lemaire, Seconded by Sathivel Subramaniam, and passed unanimously.

MUS 7500 - The syllabus should contain a disability statement and an Academic Continuity Plan. There was question among the committee whether this course should be Pass/Fail. The committee suggests that it should be. If not the FSCC requests a justification/explanation of grading criteria. Motion to Revise and Resubmit by Matt Hiatt, Seconded by Robin Lemaire, and passed unanimously.

MUS 7810 - Justification on the last page has an incorrect title, and please add a rounding statement for grading. The remote learning should be called Academic Continuity Plan. Motion to Conditionally Approve by Robin Lemaire, Seconded by Suresh Moothy, and passed unanimously.

MUS 7904 – Please update the remote learning section to Academic Continuity. Motion to Conditionally Approve by Matt Hiatt, Seconded by Robin Lemaire, and passed unanimously.

Orchestral Conducting MM – Motion to Approve by Matt Hiatt, Seconded by Suresh Moothy, and passed unanimously.

Orchestral Conducting DMA – Motion to Approve by Suresh Moothy, Seconded by Robin Lemaire, and passed unanimously.

BME Instrumental and BME Vocal – Motion to Approve by Robin Lemaire, Seconded by Rendy Kartika, and passed unanimously.

Arts Administration Graduate Minor – Motion to Approve by Robin Lemaire, Seconded by Rendy Kartika, and passed unanimously.

THTR 2010, 3122 – Motion to Approve by Suresh Moothy, Seconded by Dorota Heneghan, and passed unanimously.

THTR 3120, 3121 – Both course forms need the letter grade box checked and 3121 needs contact hours checked. Motion to Conditionally Approve by Suresh Moothy, Seconded by Sathivel Subramaniam, and passed unanimously.

THTR 7900 – Motion to Approve by Rendy Kartika, Seconded by Sathivel Subramaniam, and passed unanimously.

THTR 7901, 7902, 7903 – Motion to Approve by Rendy Kartika, Seconded by Suresh Moothy, and passed unanimously.

THTR 7904 – Motion to Approve by Rendy Kartika, Seconded by Robin Lemaire, and passed unanimously.

THTR 7905, 7906 - The class attendance policy needs to address PS-22 for excused absences and missed assignments/exams. The credit for the participation/attendance should not be deducted from the final grade writ large, as that potentially penalizes for promptly and adequately completed work, and perhaps should be removed from participation. The grading scale should be normalized to either 100 or 1000. Several required syllabus statements are not included and need to be added. Motion to Revise and Resubmit by Robin Lemaire, Seconded by Sathivel Subramaniam, and passed unanimously.

THTR 7912, 7913, 7914, 7923, 7925 – Motion to Approve by Matt Hiatt, Seconded by Suresh Moothy, and passed unanimously.

THTR 7908, 7909, 7910 - Move credit from combination line on Form A to correct location. Syllabus needs Form PS-22 information and Academic Continuity Statement. Motion to Revise and Resubmit by Robin Lemaire, Seconded by Suresh Moothy, and passed unanimously.

THTR 7907- On Form A, move credit from combination line. Repeat credit max should be 6. "Higher ed" should be "higher education"? Syllabus is missing a host of statements: credit hour; PS-22 information; academic continuity statement. Motion to Revise and Resubmit by Suresh Moothy, Seconded by Sathivel Subramaniam, and passed unanimously.

THTR 7911- On Form A, move credit from combination line. What defines 6 vs 9 credits? Probably should have left dissertation hours alone. Syllabus is completely inadequate and missing: course objectives; 15 week schedule; PS-22 information; academic continuity. Motion to Revise and Resubmit by Matt Hiatt, Seconded by Suresh Moothy, and passed unanimously.

Proposals Tabled without Discussion

Theatre PHD
Theatre Curriculum BA
Theatre Arts Admin Concentration
Theatre Physical Theatre Concentration
Theatre Performance Concentration
Theatre Design Technology Concentration

LeMaire motioned to adjourn. Motion approved. The meeting adjourned at 3:00pm.

Respectfully Submitted,

Michael Kaller